

**NOTICE OF THE 2020 ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the 2020 Annual General Meeting of Triathlon Victoria which will be conducted at the following time and location:

**Date:** **Wednesday 25 November 2020**  
**Venue:** Boardroom, Melbourne Sports and Aquatics Centre (MSAC  
and by conferencing facilities (details TBA)  
 30 Aughtie Drive, Albert Park, VIC 3206 ([click here](#) for location map)  
 6:45pm *Arrival and sign-in*  
**7:00pm** **Annual General Meeting**

**Board Elections** - At the 2020 Special General Meeting, in accordance with the Constitution, the Board declares **three (3) general board positions vacant and open for nomination** (2-year term). Following the **close of nominations on 11 November** clubs will be circulated candidate information and a skills matrix across members of the board and the nominees.

**Attendance, Delegates and Voting** - Pursuant to Rule 13, each 'member club' (member that is a club) represented at the Annual General Meeting is entitled to one (1) vote. Each 'member club' must inform TV of the delegate (individual) attending the AGM with the voting rights for their club. This may be done by [email](#), or using the appropriate form (as attached).

**Voting by Proxy** - Pursuant to Rule 34.2, proxy voting is permitted at the Annual General Meeting. The appointment of a proxy must be in writing and signed by the 'member club' making the appointment on 'club' letterhead or by the form provided (as attached). A notice appointing a proxy must be provided to the Chairperson, prior to, or at the commencement of the meeting.

**Timeline**

<b>Date</b>	<b>Activity</b>
12 October	Notice of AGM provided to members (affiliated clubs) including nomination, club delegate and club proxy forms
11 November	Nominations close for general board positions (midnight)
18 November	Circulation of nominations, 2019 AGM minutes, 2020 Annual report, incl. financials.
25 November	Annual General Meeting

Please contact me at [grant.cosgriff@vic.triathlon.org.au](mailto:grant.cosgriff@vic.triathlon.org.au) or 03 9598 8686 for any further information.

Yours sincerely,



Grant Cosgriff  
Executive Director