

TOP CLUB - TRIATHLON'S SUPPORT TOOL FOR CLUBS

Running a club can be hard work, surely there is an easier way There is, and we've joined forces with 'Top Club' to support affiliated triathlon clubs and provide a tool to make running a club a little easier. It's so far and proving a success"We were sceptical at first, but pleasantly surprised by the workshop – practical, easy and made us think about what we really want to achieve" Ineke, Exceed Triathlon Club (WA).

WHAT IS TOP CLUB?

Top club is an on-line planning tool created for sport, by sport

WHAT DOES TOP CLUB DO?

Top Club provides:

- a framework for long term planning, and
- the systems to engage with members get their buy in to the plan

WHAT WILL MY CLUB GET OUT OF TOP CLUB?

Top Club will:

- make the life of the committee easier
- provide you with a club plan to guide the important actions and tasks throughout the year
- allow you to delegate responsibility for tasks to individuals including due date alerts
- produce lists and reports to keep everyone on track
- maintain a library of resources of documents, templates, etc. for your use



WHAT'S THE PROCESS?

Step One: Gather member input via a survey - anonymous 5-min member survey with auto response collation and integration into your plan.

Step Two: Get together for a Top Club workshop – 3-5 club representatives attend a 2.5-hour Top Club workshop setting your purpose, vision, SWOT analysis and year-long objectives; expertly facilitated by TV staff.

Step Three: Start executing the plan - Use the plan to assist you with prioritising and delegating tasks, and making sure you 'get the job' done.

Step Four: Revisit the plan – Use your committee meetings to monitor the plan and track progress. Access the online tool for resources, to create agendas, allocate responsibility, etc.

INTERESTED TO KNOW MORE? Call Rob Ward, TV Club and Programs Manager to meet-up or set your workshop date

T: 9598 8686 E: rob.ward@vic.triathlon.org.au

